



Spring Meadows Out of School Club-Stevenage

Newsletter September 2015



Welcome back! We give a very warm welcome to all our new children and hope you enjoy your time at club.

Breakfast club opens at 7.50am . Children are not to be brought onsite too early or allowed to play on the school field.

After school club closes at 6.15pm, please can you make sure your child is collected by or no later than this time.

You will be charged £5 per family for every 15minutes you are late.

Children must be collected by someone **over the age of 16 years** and we must be aware of who it is, and a password put in place if they are not on the collection list.

Your child **MUST** be booked in if you want them to attend breakfast and after school club. You can do this by contacting Abi - abi@springmeadows.co.uk

Sessions must be cancelled, with Abi, by 11am or **YOU WILL BE CHARGED!**

When contacting Abi, please state which school your child is at.

If you require a receipt for tax credits purposes, please can you ask at the time of your payment. It is quite a difficult and time consuming process to go back through the fees! Thank you.

If your child is collected from Almond Hill, Please can you make sure they have a waterproof jacket for walking to club.

Holiday Club - October Half Term

Monday 26th - Friday 30th October 2015

Holiday Club - Christmas

Monday 20th - Wednesday 22nd December

All holiday club bookings must be made via Abi.

abi@springmeadows.co.uk

Dates for your diary 2015

- October half term - Monday 26th - Friday 30th October 2015
- Friday 18th December 2015 - Finish for Christmas / Club opens at 2pm
- Tuesday 5th January 2016 - Breakfast & After school club opens

Don't forget you can keep up with all our news on facebook.



you can find us at www.facebook.com/SpringMeadowsoutofschoolclub